Alexander Ashley Beach Belfield Berthold Beulah Bismarck Century Bismarck State College Bowbells **Bowman County** Burke Central-Lignite Center-Stanton Des Lacs-Burlington Dickinson Trinity Divide County-Crosby Flasher Garrison

Glen Ullin

Glenburn Grant County-Elgin Grenora Halliday Hazelton-M-B Hazen Hebron Hettinger Kenmare Kidder County-Steele Killdeer Linton Mandan Max

Minot High

Napoleon

Mott-Regent

New England

North Shore-Makoti Our Redeemer's-Minot Parshall Powers Lake Rav Scranton South Heart South Prarie-Minot Stanley Turtle Lake-Mercer Underwood Washburn Watford City

New Salem

Bill Strasser, Director Washburn School P.O. Box 280 Washburn, North Dakota 58577

greatwesternnetwork.com bill.strasser@k12.nd.us

To the students enrolled in an ITV class through the Great Western Network:

Wilton

Wing Wishek

In order for ITV to continue to operate successfully, it is very important that each school and its students cooperate in the process. Your site facilitator will be giving each of you a copy of the STUDENT DISCIPLINE POLICY for you and your parents to sign.

Most students don't realize that anything and everything that they do and say can be seen and heard by most anyone that is a part of the Great Western Network and beyond. My office and offices in Bismarck are equipped with monitors and recording devices that, much like security systems, monitor each of the 100 plus classrooms in the consortium. The administrative office in your school may also have a monitor or security capabilities that as well. Please read the *following guidelines:* 

- 1. Students are not to be called out of the ITV room, or leave the room for any reason other than an emergency. Only students enrolled in an ITV class are to be in the ITV classroom unless arrangements have been made with the Principal.
- 2. If you are going to be absent from a class, it is your responsibility to make up that work. All GWN classes are recorded each day and you are able to view/hear the recorded stream from the day or days that you have missed. If you know that you or your class will be missing, please let the teacher know in advance. ITV teachers will take attendance each day. Teachers in many of the ITV schools have a "no credit" policy to a student missing an excessive number of class periods. (regardless of the excuse)
- 3. Cheating will not be tolerated. All notebooks, books, and materials must be put away during test time. Any evidence of cheating will result in a lowered grade or being dropped from the class.
- 4. Many people visit various classrooms and my office throughout the year. Do not embarass yourself or your school by your actions and words in the ITV classroom. Students with their heads down on the tables as if to be taking a nap make a very bad impression on your school, the class, yourself, and the GWN system.
- 5. The ITV teacher will work with your Principal and or Site Facilitator when dealing with eligibility, midterm reports and other grade concerns. GWN is on PowerSchool. Check with your administrator or site facilitator regarding access.
- 6. At no times should the classroom monitors, cameras, and other equipment be played with. This equipment is expensive and sensitive and should only be adjusted by those people given that responsibility. Do not try to change any of the polycom or television settings unless authorized to do so.
- 7. A common ITV calendar has been established so that all schools will be in session on the same days. There may be instances where your school has deviated from the schedule. If this happens, the student may be required by the ITV teacher to attend the ITV class even though your school is not in session.

On behalf of the teachers, administrators and myself, we wish you a successful year.

Bill Strasser

Great Western Network, Director