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**Letter to ITV  
Students from  
GWN Director:**

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Welcome to the new school year.

In order for ITV to continue to operate successfully, it is very important that each school and its students cooperate in the process. Your building principal will be giving each of you a copy of the STUDENT DISCIPLINE POLICY for you and your parents to read and sign.

*Most students don't realize that anything and everything that they do and say can be seen and heard by others in video locations throughout North Dakota. My office is equipped with monitors and VCR recorders that pick up each of the 56 classrooms in the consortium. The administrative office in your school also has a monitor that can see and hear classroom activity as well. Please read the following guidelines:*

1. Students are not to be called out of the ITV room, or leave the room for any reason other than an emergency. Only students enrolled in an ITV class are to be in the ITV classroom.
2. If you are going to be absent from a class, it is your responsibility to see that the class gets videotaped and that you make up the work. If you know that you or your class will be missing, please let the teacher know. ITV teachers will take attendance each day and will request a make-up slip or note from your principal/secretary if you are absent or tardy. **Teachers in many of the ITV schools have a "no credit" policy to a student missing an excessive number of class periods. (regardless of the excuse)**
3. Cheating will not be tolerated. All notebooks, books, and materials must be put away during test time. Any evidence of cheating will result in a lowered grade or being dropped from the class.
4. Many people visit various ITV classrooms and my office throughout the year. Do not embarrass yourself or your school by your actions and words in the ITV classroom. Students with their heads down on the tables as if to be taking a nap make a very bad impression on your school, the class, yourself, and the GWN system.
5. The ITV teacher will work with your schools site facilitator when dealing with eligibility, midterm reports and other grade concerns. The grading scale of the sending site (teacher) will be used rather than the scale used in your home school.
6. At no times should the classroom monitors, cameras, and other equipment be played with. This equipment is expensive and sensitive and should only be adjusted by those people given the responsibility.
7. At no time is it allowable to play rental movies or purchased movies on the VCR/DVD player. The copyright violations clearly state that they can not be used in a public setting. Please honor this restriction.
8. A common ITV calendar has been established so that all schools will be in session on the same days. There may be instances where your school has deviated from the schedule. If this happens, the student may be required by the ITV teacher to attend the ITV class even though your school is not in session.
9. Cell phones, Ipods, blackberrys, etc. are not allowed in the ITV classroom. Notebooks and laptops may be used only if the ITV teacher allows them.

On behalf of the teachers, administrators and myself, we wish you a successful year.