

**Students checking grades** <https://westernndctc.ps.state.nd.us/public/home.html>

After login, the Grades and Attendance screen will appear. At the top-center of the screen it says “Grades and Attendance: Lastname, Firstname, City. Directly under this, the student may have three tabs: Grades and Attendance MRACTC, Grades and Attendance GWN, and Standard Grades. If the student is taking a class from the MRACTC he she would select that tab. To see their grade at GWN, they select that tab.

**Principals, secretaries, ITV facilitators, etc. can check grades at MRACTC**

<https://westernndctc.ps.state.nd.us/teachers/pw.html>

Login: schoolname.HS

Password: password

When PowerTeacher opens, click on reports, Select the CTC Report Card Semester One to print.

Or you can, click on the backpack.

Select the first name of the student on the left side of the screen and on the right side of the screen select the screen you want. Most likely if you are checking grades, the screen you want is the “quick lookup” screen.

**Principals, secretaries, ITV facilitators, etc. can check grades at GWN**

<https://westernndctc.ps.state.nd.us/teachers/pw.html>

Login: schoolname.HS

Password: password

When PowerTeacher opens, Select the Backpack (The report card will not work for GWN students, you will need to check each student grades individually. For weekly eligibility, you know the students you may need to check)

Select the first name of the student on the left side of the screen. At the top-right hand side, Select Quick Lookup from the pull-down menu. At the top-center of the screen it says “Grades and Attendance: Lastname, Firstname, City. Directly under this, the student may have up to three tabs: Grades and Attendance MRACTC, Grades and Attendance GWN, and Standard Grades. If the student is taking a class from the MRACTC you would select that tab. To see their grade at GWN, you select that tab.